



ENNATE GLOBAL SERVICES(EGS)

(Excel Innovation Beyond Imagination)

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An ISO 9001:2008, NSIC and MSME Govt. Registered firm

{Human Resource-Recruitment Division}

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Dear Client,

As part of Ennate Global Service (EGS) compliance process and internal due diligence, we require all potential Source Partners to confirm through this document, the internal procedures they undertake to ensure legislative and regulatory compliance, specifically data protection and consumer information compliance.

Kindly fill out, as completely and accurately all of the fields.


We are pleased to offer the request for Information ,as per your requirement for freelance your services with all the important information and details as under:-









Kindly fill out, as completely and accurately all of the fields.

For our analysis, we require below mentioned queries to understand your business requirements.

My Details:- (* Indicates required fields)

*Name(Main Point of Contact):-	Registered Business Name:-
Official Address:-	* Work Email id:-
*Phone no(s)/Mobile(s): -	*Mode of Payment(Direct Wire/Payment Gateway/NEFT/RTGS/IMPS):-
My requirements of No., Gender of Employees	Percentage Booking Advance Payout (INR) to

and Functional Domain,(eg: 1-10, Male or female employees):	EGS:-
Nature of PayRoll Processing of employees (Contractual or Permanent):-	Our Offer payout to EGS for each employee according to their CTC(in %):-
Total Strength of our organization!:-	*Our Current Industry?:-
*What is current business Functional Domain?:-	*Our Organization's Size of Operation/No. of Employees:-
How soon can I finalize Time of PayRoll Processing with EGS (Immediate,1-2 Months, More than 2 months)?:-	Website URL(if any)!:-
What is my Total Budget for PayRoll Processing to outsource to EGS (INR ?:-	*Mode of Payment(Direct Wire/Payment Gateway/NEFT/RTGS/IMPS/Bank Guarantee)!:-
*Required No(s). of Data Centre!:-	Minimum Percentage Booking Advance Payout to EGS(in %):-
Potential for growth!:-	Our Offer to Performance Based (in Percentage per employee) EGS Payouts(Weekly/Monthly Payouts/Bi- Monthly/Monthly/Others)!:-
Any other credentials to share?:-	Remaining Payouts (in days) to data centre our services Offered(15 days/30 days/60 days/others)!:-
What is the Total Budget for our Digital Advertising campaign in future (INR)?(if any):-	 URL(if any):-
*Who are our projected clients.?(Name Them):-	 URL(if any):-

Estimated No. of Employees per month for PayRoll Processing (Male Candidate)!:-	Estimated No. of employees per month for PayRoll Processing (Female Candidate)!:-
 URL(if any):-	 URL(if any):-
 URL(if any):-	 URL(if any):-
 URL(if any):-	 URL(if any):-
 URL(if any):-	 URL(if any):-

I hereby agree that all the information stated above are true and correct to the best of my knowledge and belief.

I authorize Ennate Global Services(EGS) to investigate all statements and other information contained in this due diligence form and any attachment submitted with it, unless I have stated in writing to the contrary.

Date:-/..../2016

(Client's Signature with company seal) -----

Terms and Conditions:

Ennate Global Services(EGS) Service Charges :

1. EGS would sign a Memorandum of Understanding(MOU)/Service Level Agreement(SLA) for 11 Months with your company including scope of work.
2. 20% Booking amount of your Total Budget(INR) as Service Charges + 15% Service Taxes.

Thank you for taking the time to complete this due diligence Information Form. All information will be reviewed and verified, and if approved, we will include you in the EGS Channel for 3rd Party. Any false or verified misleading information may lead to cancellation of application.

P.S.

Our fees will be a small portion of the total increase in enterprise value created.

The fixed component of our fees is about 2-3% of current throughput; (excluding the Service Taxes) that may get covered by 1-2% increase in sales.

The Federal Bank Account Details	
Account Name	Ennate Global Services
Account Number	13400200024815
Account Type	Current
Bank	Federal Bank Limited
Branch address	Federal Towers, H-362, Shopping Complex, Sector-22, Noida, Distt. Gautam Budh Nagar
State	Uttar Pradesh
MICR Code	110049006
IFSC Code	FDRL0001340
Swift Code	FDRLINBBIBD

Pan No.	AIMPG3784B
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Looking forward for your prompt reply.

Please do not hesitate to contact us at +91 98108 99493 or email your queries to info@egsgroup.in.